

**BY-LAWS  
OF THE  
ARKANSAS WATER WORKS AND WATER ENVIRONMENT ASSOCIATION, INC.**

July 30, 2014

ARTICLE I

NAME

The name of this organization shall be: The Arkansas Water Works and Water Environment Association and shall be abbreviated "AWW&WEA".

ARTICLE II

OBJECTIVES

- 2.1 To further the dissemination of information and the advancement of knowledge in the areas of design, construction, operation and management of utilities rendering water and water pollution control service to the public.
- 2.2 To further study, conduct experimentation and research in the areas of distribution, treatment, conservation, reclamation, development of water resources and utility management.
- 2.3 The improvement in the professional status of personnel engaged in the design, management and operation of water and water pollution control systems.
- 2.4 To encourage participation and support of the American Water Works Association and the Water Environment Federation.
- 2.5 To encourage membership in and provide support to the Districts of the Association (see Article VII).

### ARTICLE III

#### MEMBERSHIP

##### 3.1 Members

All eligible persons who pay annual registration fees to attend the AWW&WEA Conference, Short School and Exposition are considered members of the organization. Membership cards shall be issued upon payment of fees.

##### 3.2 Registration Fees

Annual registration fees shall be established by the Board.

### ARTICLE IV

#### OFFICERS AND BOARD OF DIRECTORS

##### 4.1 Function

The affairs of the Association shall be managed by the Board of Directors hereinafter designated as "The Board" subject to the specific conditions of this Constitution and by-laws.

##### 4.2 Members of the Board

The officers of the Association shall consist of:

1. the Chairperson of the Association (presiding officer);
2. the Vice-Chairperson of the Association;
3. the Secretary of the Association; and
4. the Treasurer of the Association.

The Board of Directors of the Association shall consist of:

1. the Chairperson of the Association (presiding officer);
2. the Vice-Chairperson of the Association;
3. the Secretary of the Association;
4. the Treasurer of the Association;
5. the latest living Past Chairperson of the Association;
6. one member representing the manufacturing or vendor supply business;
7. one member from each district (District Director) elected by the membership of the district;
8. the representative of the Arkansas Water Environment Association;
9. the Arkansas Trustee of the Southwest Section AWWA; and
10. the representative of the Arkansas Water and Wastewater Managers Association.

#### 4.3 Term of Office

The term of office for Members of the Board as identified in 4.2 shall be one (1) year with the exception of the District Directors and Manufacturers' Representative who shall serve for three (3) years, with the exception that if any district or partnering agencies specify different terms of office in their respective bylaws those shall be honored providing AWW&WEA is provided a copy of those approved bylaws.

#### 4.4 Officer Vacancy

When a vacancy in office occurs, the Board of Directors will appoint a successor to fill the unexpired term, with the exception of the District Director.

#### 4.5 Quorum

A quorum of the Board shall consist of a majority of its members.

#### 4.6 Meetings

Annual Meetings of the Board shall be held during the Annual Conference of the Association. In addition, the Incoming Chairperson shall call a Board Meeting within the first two weeks of July for the purpose of organizing committees and adopting the annual budget. Other meetings may be held at the call of the Chairperson or any three members of the Board of Directors.

#### 4.7 Nomination and Election of Officers

A Nominating Committee, chaired by the Immediate Past Chairperson with the immediate two Previous Chairpersons as members, shall bring its nominations of officers and Manufacturers' Representative to the Association at its annual meeting. Other nominations may also be made and received by members of the Association from the floor. The election shall take place at the Business Meeting of the Annual Meeting of the Association and voting shall be "Viva Voce" or by ballot. The candidate receiving the greatest number of votes cast by members shall be declared elected. The new officers so elected shall take office the first day of the new fiscal year which is established as July 1.

#### 4.8 Removal from Office

Any member of the Board or a committee may be removed for cause by a two-thirds (2/3) vote of the members of the total Board, provided that the member of the Board has had at least a twenty (20) day notice of the removal action.

All officers and Board members shall provide service and leadership to this organization without compensation.

## ARTICLE V

### DUTIES OF OFFICERS AND BOARD

5.1.1 The Board shall be the legal representative of the Association and shall have full control of all activities of the Association. It shall have power to expend the funds of the Association, or to invest the same, but must not incur indebtedness beyond funds in the hands of the Treasurer.

5.1.2 The Board shall prepare, as needed, and enforce for the conduct of the business of the Association, regulations in the form of a Guide to Officers and/or other directives which are not in conflict with these by-laws or the constitution and shall amend same as required. Such Guide to Officers shall be updated at intervals not greater than five (5) years. The Officers of the Association shall conduct their duties in accord with the latest revision of the Guide to Officers.

#### 5.2 Chairperson

1. General supervision of the affairs of the Association.
2. Preside at all meetings of the Association and of the Board at which the Chairperson may be present.
3. Be an ex-officio member of all Committees other than the Nominating, Kellogg Hall of Fame and Gentry Scholarship Committees, and appoint the members of all Committees except as otherwise stated in these by-laws.
4. Perform such other duties as may be assigned by the Board.

#### 5.3 Vice-Chairperson

The Vice-Chairperson shall assist the Chairperson in the performance of duties, act in the Chairperson's absence and perform such other duties as may be assigned to by the Chairperson or the Board.

#### 5.4 Secretary

1. Shall notify Board members of all scheduled or called meetings of the Board.
2. Shall be responsible to keep the records of the Association and Minutes of the Board and Business Meetings. Copies of minutes and reports shall be drafted and made available to all Board Members within two weeks of Board and Business Meetings.
3. Shall be responsible for coordination of registration for all conferences and other activities conducted by the Association.

#### 5.5 Treasurer

The Treasurer shall be responsible for administering the financial affairs of the Association including, but not limited to:

1. assisting the Chairperson with the preparation of the yearly budget;
2. supervising the collection and accounting for all Association funds;
3. overseeing the bookkeeping process to insure prompt payment of invoices and deposit of receipts; and
4. to see that financial reports are presented to the Board as requested.

#### 5.6 Past Chairperson

The Past Chairperson shall have full voting power with that of other members of the Board, and whose duty shall be to coordinate activities of past Boards with the present Board.

### ARTICLE VI

#### MEETINGS

- 6.1 The Association shall hold a general membership meeting during the Annual Conference. The time and places of all meetings of the Association shall be fixed by the Board, or by a committee appointed by them with authority to act. The time and place of all meetings may be changed by the Board if, in its judgment, the interest of the Association commands such action.
- 6.2.1 Registration fees shall be established by the Board for all Association meetings. Registration shall include payment of annual dues if not previously paid.

### ARTICLE VII

#### DISTRICTS

- 7.1 The AWW&WEA recognizes the Districts as being an integral part of the AWW&WEA by association and hereby grants each District the privilege of naming a full voting member ("District Director") to the Board of Directors.

The Association has divided the State of Arkansas into nine (9) separate geographical districts ("District") separated by counties. The Districts and the counties they contain are as follows:

Districts	Counties
1. Northwest District	Baxter, Benton, Boone, Carroll, Madison, Marion, Newton, and Washington
2. North Central District	Cleburne, Fulton, Independence, IZard, western fraction of Jackson, western fraction of Lawrence, Searcy, Sharp, Stone, Van Buren, White, and northern fraction of Woodruff
3. Northeastern District	Clay, Craighead, Greene, eastern fraction of Independence, eastern fraction of Jackson, eastern fraction of Lawrence, Mississippi, Poinsett, and Randolph
4. Eastern District	Arkansas, Crittenden, Cross, eastern fraction of Jefferson, Lee, Lonoke, Monroe, Phillips, Prairie, St. Francis, and southern fraction of Woodruff
5. Southeastern District	Ashley, Bradley, Chicot, eastern fraction of Calhoun, Cleveland, Dallas, Desha, Drew, and Lincoln
6. Southwestern District	Clark, Columbia, western fraction of Calhoun, Hempstead, Howard, Lafayette, Little River, Miller, Nevada, Ouachita, Pike, Sevier, and Union
7. Western District	Logan, Polk, Scott, and Sebastian
8. Arkansas Valley District	Crawford, Franklin, Johnson, Pope, and Yell
9. Central District	Conway, Faulkner, Garland, Grant, Hot Springs, western fraction of Jefferson, Montgomery, Perry, Pulaski, and Saline

#### 7.2 District members

Members of the Association who comply with the membership requirements of the by-laws of each District shall be known as District members (“District Members”).

#### 7.3 District By-Laws

Each District should be governed by District By-Laws (“District By-Laws”) drafted by the District Members. Each District may assess dues to its District Members to fulfill the objectives of the District. The Board of the Association shall prepare Model District By-Laws to be made available to each District as a guide for development of the District’s By-Laws.

7.4 Dissolution or Reorganization of a District

Upon petition of District membership, the Board of the Association will provide assistance as may be needed to organize or re-organize a District.

ARTICLE VIII

AMENDMENTS


- 8.1.1 Amendments to the By-Laws may be proposed by the Board or by a petition signed by at least ten (10) members.
- 8.2 Amendments by petition shall be submitted to the Board at its next Annual Meeting, provided such petition has been submitted to the Secretary thirty (30) days prior to the Annual Meeting.
- 8.3 Adoption: Amendments to the By-Laws may be made by two-thirds (2/3) affirmative vote by the total membership of the Board. Amendments that have been favorably passed by the Board shall take effect immediately and a revised By-Laws printed.

ARTICLE IX

ADOPTION

These revised By-Laws adopted this 30<sup>th</sup> day of July, 2014 by the Board of Directors.

ATTEST:   
\_\_\_\_\_  
Kevin Hall  
2015 Conference Secretary

  
\_\_\_\_\_  
Susan Merideth  
2015 Conference Chairperson

AWW&WEA District Map

[INSERT DISTRICT MAP HERE]



TOWNS and SYSTEMS by DISTRICTS  
In the  
ARKANSAS WATERWORKS AND POLLUTION CONTROL ASSOCIATION

ARKANSAS VALLEY

Alms  
Altus  
Atkins  
Belleville  
Branch  
Cass C.C.C.  
Cedarville  
Charleston  
Chester  
Clarksville  
Coal Hill  
Danville  
Dardanelle  
Denning  
Dora  
Dover  
Dyer  
Greasy Valley  
Hartman  
Havana  
Hector  
Horsehead  
Hwy. 64-71  
Hwy. 71  
Kibler  
Knoxville  
Lamar  
Lavaca  
London  
Ludwig  
Mountainburg  
Mulberry  
N.E. Yell Co.  
Oak Grove  
Ozark  
Plainview  
Pleasant View  
Pottsville  
Red Hill  
Russellville  
South Ozark  
Spadra Goose Camp  
Van Buren  
Watalula

WESTERN

AR Human Dev. Ctr.  
Barling  
Blue Mountain  
Booneville  
Carbon City Water  
Central W. Assn.  
Cove  
Fort Chaffee  
Fort Smith  
Grannis  
Gray Rock  
Greenwood  
Hackett  
Hartford  
Hatfield  
Huntington  
Magazine  
Mansfield  
Mena  
Morrison Bluff  
North Carbon City  
Paris  
Ratcliff  
Scranton  
Sebastian lake  
South Sebastian  
Subiaco  
Subiaco Academy  
Vandervoot  
Waldron  
Wickes

CENTRAL

Allen MHP  
Arsenal W. System  
Bayou Two W. Users  
Bennet Acres MHP  
Benton  
Benton Service Center  
Bigelow  
Blakely  
Buie-Sweet Home  
Casa  
Center Grove  
Central AR  
Collegeville Heights  
Conway Co. Regional  
Conway  
Crystal Springs Village  
Damascus  
East End  
Enola-Mt. Vernon  
Forest Lake Estates  
Furlow  
Greenbrier  
Guy  
Happy Acres MHP  
Harbor East  
Hardin  
Hasekll  
Hattieville  
Hot Springs County  
Hot Springs  
Hot Springs Village  
Houston  
Indian Springs MHP  
Island Harbor  
Jacksonville  
Keo  
Leola  
Little Creek  
Little Italy  
Little Rock  
Little Rock Ind. Park  
Magnet-Butterfield  
Malvern  
Maumelle New Town  
Maumelle Water Corp.

Mayflower  
Menifee  
Mountain Pine  
Norman  
North Little Rock  
North Pulaski Water  
Odon-Pencil Bluff  
Oppello  
PB/General WW  
Perla  
Perry  
Perryville  
Petit Jean S.P.  
Pine Rest MHP  
Plumerville  
Poyen  
Prattsville  
Redfield  
Remmel Dam Landing  
River Drive MHP  
Riviera Utilities  
Salem  
Sardis  
Shady Hill  
Shannon Hills  
Sheridan  
Sherrill  
South Sheridan  
Springhill Manor Est.  
Sycamore Valley M.H.  
Thompson MHP  
Timber Ridge Ranch  
Tucker  
Tull  
USAF Little Rock  
Valentine-Dick Jeter  
Vilonia  
Watson Chapel  
West Bauxite  
Winrock Farms  
Woodland Hills  
Woodson-Hensley  
Wooster  
Wye-Valley Mtn.

NORTH CENTRAL

Ash Flat  
Augusta  
Austin  
Bald Knob  
Bald Knob North  
Batesville  
Bee Branch  
Beebe  
Bethesda  
Biggers Bluff Dev.  
Bradford Rural  
Bradford  
Breckenridge Union  
Burnt Ridge  
Calico Rock  
Campbell Station  
Cave City  
Clinton  
Community  
Cushman  
Dennard  
Denny Hill Rural  
Diaz  
Dota W. Assn.  
Evening Shade  
Fifty Six  
Four Mile Hill  
Franklin  
Gentryville  
Guion  
Hardy  
Heber Springs  
Highland  
Horseshoe Bend  
Jacksonport  
Judsonia  
Kensett  
Leslie  
Magness  
Mammoth Spring  
Marshall  
McCrary  
McRae  
Melbourne  
Mimosa Estates S/D  
Mount Pleasant  
Mountain View  
Mountaintop  
Newark  
Newport Ind. Park

Newport  
Northeast White County  
Oil Trough  
Oxford  
Ozark Acres  
Pangburn  
Patterson  
Pfeifer W.A.  
Pleasant Grove  
Quapaw  
Quitman  
Ravendon Springs  
Rock-Moore  
Ruddlehill  
Russell  
Salem  
Searcy  
Shirley  
Sidney  
Southeast White Co.  
Southside  
Southwest White Co.  
Tuckerman  
Tumbling Shoals  
Viola  
Ward  
West Stone Co.  
Wilburn  
Williford

NORTHEASTERN

Alicia  
Amagon  
Arbor Co.  
Baltz Subdivision  
Bassett  
Bay  
Beedeville  
Biggers  
Birdsong-Whitten  
Black Oak  
Black Rock  
Blytheville  
Bono  
Brookland  
Buffalo Island  
Burdette  
Caraway  
Cash  
Cedar Rail MHP  
Central Clay Reg.  
Corning  
Crain W. Co.  
Crowley's Ridge Coll.  
Crowley's Ridge  
Deer Run  
Delaplaine  
Dell  
Dogwood  
Driver Grider  
Dyess  
Dyess Rural  
Eastern Clay Co.  
Farville-Philadelphia  
Fisher  
Gosnell  
Greenway  
Grubbs  
Harrisburg  
Heafer-Black Oak  
Hoxie  
Imboden  
Joiner  
Jonesboro  
Keiser  
Knobel  
Lafe Rural W.A.  
Lake City  
Lawrence County R.W.D.  
Leachville  
Lapanto

Little River W.A.  
Luxora  
Lynn  
McDougal  
Manila  
Marie  
Marked Tree  
Marmaduke  
Maynard  
Monette  
Northern Ohio W.A.  
Northeast Miss. Co.  
O'Kean  
Oak Grove  
Osceola  
Paragould  
Payneway  
Peach Orchard  
Piggott  
Pocahontas  
Pollard  
Portia  
Reviden  
Rector  
Reyno  
Stand Ridge-Bardstown  
St. Francis  
Sedgwick  
Shannon  
Singer Co.  
Success  
Swifton  
Trumann  
Trumann Rural  
Tyronza  
USAF Blytheville  
Valley View  
Van Buren Co.  
Victoria  
Waldenburg  
Walnut Ridge  
Weiner  
Western Greene Co.  
Wilson  
Yarbro

NORTHWESTERN

Alpena  
 Beaver  
 Bella Vista  
 Bellefonte  
 Benton County  
 Bentonville  
 Bergman  
 Berryville  
 Big Flat  
 Briar Cliff  
 Bull Shoals  
 Carroll-Boone  
 Cave Springs  
 Centerton  
 Compton  
 Cotter  
 Country Life MHP  
 Davis  
 Decatur  
 Deer  
 Diamond City  
 Dogpatch/Marble Falls  
 Egewood Bay  
 Elkins  
 Eureka Springs  
 Farmington  
 Fayetteville  
 Flippin  
 Garfield  
 Gassville  
 Gateway Rural  
 Gentry  
 Gravette  
 Green Acres  
 Green Forest  
 Greenland  
 Harrison  
 Holiday Island  
 Huntsville  
 Jasper  
 Johnson  
 Kingswood Estates  
 Lake Bull Shoals Ests.  
 Lake Forest  
 Lakeview-Midway  
 Lead Hill  
 Leisure Hills  
 Leisure Hills MHP  
 Lincoln  
 Lost Bridge Village

Lowell  
 Lurten-Pelsor  
 Madison County RWA  
 Mockingbird Hill  
 Morning Star  
 Mountain Home  
 Mt. Judea  
 Mt. Olive  
 Mt. Sherman  
 Mundell Heights  
 Myers (Oak Grove)  
 Norfolk  
 Norfolk Village P.O.A.  
 Oak Hill  
 Omaha  
 Parthenon  
 Pea Ridge  
 Prairie Grove  
 Pyatt  
 Rambo Riviera  
 Reavis (Oak Grove)  
 Riverside MHP  
 Rogers  
 St. Joe-Pindall-Gilbert  
 St. Paul  
 Salesville  
 Siloam Springs  
 Sooter  
 Southwest Boone Co.  
 Springdale  
 Sulphur Springs  
 Summit  
 Sylvan Shore Subdiv.  
 Tontitown  
 Valley Springs  
 Washington W. Auth.  
 Western Grove  
 West Fork  
 White River  
 Winslow  
 Yellville

EASTERN

Allport  
 Almyra  
 Altheimer  
 ADC Tucker Unit  
 Barton-Lexa  
 Biscoe  
 Brinkley  
 Cabot  
 Caldwell  
 Carlisle  
 Cherry Valley  
 Clarendon  
 Clarkdale-Jericho  
 Colt  
 Cotton Plant  
 Coy  
 Crawfordsville  
 Des Arc  
 DeValls Bluff  
 Dewitt  
 Earle  
 East Monroe Co.  
 East Prairie Co.  
 Eastside Homeowners  
 Elaine  
 England  
 Forrest City  
 Gillett  
 Gilmore  
 Grand Prairie Reg.  
 Grand Prairie W. Users  
 Hamilton MHP  
 Hazen  
 Helena  
 Hickory Ridge  
 Hickory Ridge W. A.  
 Highland  
 Holly Grove  
 Hughes  
 Hughes Community  
 Humnoke  
 Humphrey  
 Hwy. 64 W. Assn.  
 Hwy. 77 W. Assn.  
 Lakeshore Estates  
 Lakeview-Wabash  
 Lee County RWA  
 Long Lake  
 Lonoke  
 Madison  
 Marianna  
 Marion  
 Marvell  
 Marvell RWA  
 Midway  
 Moro  
 Newcastle RWA  
 Northeast W.A.  
 North LaGrue  
 Palestine  
 Parkin  
 Parkin RWA  
 Roe  
 Shady Grove  
 Sherrill  
 St. Charles  
 St. Francis RWA  
 Stuttgart  
 Sunset W.A.  
 The Surf Club  
 Turrell  
 Ulm  
 United  
 Vanndale-Birdeye  
 Wabbaseka  
 West Helena  
 West Memphis  
 Wheatley  
 Widener  
 Wright-Pastoria  
 Wynne

SOUTHEASTERN

Airport Rd.  
Arkansas City  
ADC Cummins Unit  
Banks  
Bowser  
Boydell  
Bradley County  
Carthage  
Chicot Junction  
Cleveland County  
Collins  
Crosssett  
Cross Roads  
Dermot  
Dumas

Enon  
Eudora  
Fordyce  
Fordyce Rural W.A.  
Fountain Hill  
Garrett Bridge  
Gould  
Grady  
Green Hill-Brooks Chpl  
Hamburg  
Hermitage  
Hwy. 15  
Jeff.-Samples-Dexter  
Kelso-Rohwer  
Kingsland

Ladd  
Lacy-Ladelle  
Lake Chicot Assn.  
Lake Village  
McGehee  
Mitchellville  
Monticello  
Montrose  
North Crossett  
NE Crossett  
Parkdale  
Pendleton-Pea Ridge  
Pickens  
Pine Haven MHP  
Portland

Reed  
Readland-Grandlake  
Rison  
Riverside Addition  
Sparkman  
Star City  
Willar  
W.K.M.M. Rural  
Warren  
Watson  
West Saline Co.  
White's MHP  
Wilmar  
Wilmot  
Winchester  
Yorktown

SOUTHWESTERN

Amity  
Antoine  
Arkadelphia  
Ashdown  
Ashdown Home Sites  
Batts-Lapile  
Bearden  
Beulah Grove  
Ben Lomond  
Blevins  
Bois d'Arc  
Bradley  
Buckner  
Buena Vista Ogemaw  
Caddo Valley  
Calion  
Camden  
Chidester  
Country Mobile Est.  
Dalton  
Delight  
DeQueen  
Dierks  
Dorcheat  
East Camden  
El Dorado  
Emerson  
Emmett  
Faircrest  
Felsenthal  
Foreman

Fouke  
Free Hope W.A.  
Free Hope  
Fulton  
Garland  
Gillham  
Gillham Reg.  
Glenwood  
Gum Springs  
Gurdon  
Hampton  
Harmony  
Harmony Grove  
Hope  
Hwy. 82 West  
Horatio  
Huttig  
Johnson Township  
Jones Mill  
Junction City  
Kirby  
Killingsworth Trailer  
KountryKourts MHP  
Lawson-Urbana  
Lakewood Estates MHP  
Lewisville  
Lisbon  
Little River CC  
Lockesburg  
Locust Bayou  
Louann

Lydesdale  
McCaskill  
McNeil  
McNeal Rural  
Magnolia  
Mandeville  
Marysville  
Mineral Springs  
Mt. Holly  
Murfreesboro  
Nashville  
New Hope  
New London  
Norphlet  
Oak Manor  
Ogden  
Okolona  
Old Union  
Ozan  
Parkers Chapel  
Pell  
Perrytown  
Prescott  
Quinn  
Rankintown  
Rooston  
Reynolds Aluminum  
Schall Subdivision  
Shady Acres MHP  
Southern AR Univ.  
Smackover

Stamps  
Standard-Umpstead  
Stephens  
Strong  
Taylor  
Texarkana  
Thornton  
Tollette  
Village  
Waldo  
Walker  
Walkerville  
Walnut Hill  
Washington  
Wesson-Newell  
Wildwood  
Willisville  
Wilton  
Winthrop  
Yarborough Landing

# AWW&WEA District Bylaws

[INSERT DISTRICT BYLAWS HERE]